

Invitation to Bid: RB-2018-001

Second-Touch Programming of Mobile and Portable Radios

for the Region 2000 Radio Communications Board

Amherst County | Bedford County | Town of Bedford | City of Lynchburg

I. INTRODUCTION

Region 2000 Local Government Council is seeking a vendor to program radio personalities into and remove the EDACS system from the portable and mobile radios on behalf of the Region 2000 Radio Communications Board (Radio Board), which includes the County of Amherst, Virginia; County of Bedford, Virginia; Town of Bedford, Virginia; and the City of Lynchburg, Virginia. There may be other customers of the Radio Board that this contract will service at the authorization of the Radio Board.

II. GENERAL REQUIREMENTS

Bids will be accepted by Region 2000 Radio Communications Board no later than **2:00 p.m. (EST), January 24, 2018**. If mailed, bids must be enclosed in an envelope clearly marked "Second-Touch Radio Programming Bid". Bids will be accepted via electronic mail to mperkins@region2000.org and "Second-Touch Radio Programming Bid" should be noted in the subject line of all electronic communications.

- a. All questions related to specifications of this bid invitation**, the current radio system equipment of the Radio Board related to this bid invitation, or other related questions shall be submitted in writing to:

Matt Perkins, Special Projects Manager
Region 2000 Local Government Council
828 Main Street, 12th Floor
Lynchburg, VA 24504
(434) 845-5678 x. 210
mperkins@region2000.org

Questions should be submitted no later than close-of-business January 12, 2018. Questions and responses regarding this ITB will be posted to the Region 2000 Local Government Council web site during the ITB phase so all interested parties will have access to the same information. Web site is located at: <http://www.localgovernmentcouncil.org/procurements.html>

The appropriate committee, and if necessary, the full Board will review all timely responses, prior to acceptance/bid award. Responses may be hand delivered or sent by mail, and must address the specifications set forth in this request. Any response or bid received after the deadline shall be considered late, and will not be opened or considered.

- b. Time Frame**

The timeframe for all responses must be complete and in possession of the Region 2000 Local Government Council by 2:00 p.m. (EST) on January 24, 2018. Bids will be opened at an unspecified time after the deadline of 2:00 p.m. (EST). Each submission/bid must be complete. Any incomplete responses may be rejected. All respondents will comply with this ITB as a basis for the award of the Bid.

c. Approval

All responses must remain valid for a period of no less than ninety (90) days. It is intended that bid award recommendation will be presented to the Board at a subsequent board meeting.

d. Right to Seek New Bids

Region 2000 Radio Board reserves the right to receive, accept, or reject any and all bids for any or all reasons. Bids will be awarded to the best overall respondent as determined to be in the best interests of Region 2000 Radio Board. In comparing the responses to this ITB and making awards, Region 2000 Radio Board will consider price as the predominate component. The Radio Board however may consider such factors as quality and thoroughness of a bid, the record of experience, and the integrity and timeliness of completion of service the bid in addition to that of the bid price.

It is the responsibility of the vendor to ensure that the service proposed is consistent with existing industry standards of performance.

e. Payment terms

Invoices that are submitted by the awarded contractor are required to provide accurate and current addresses including any discounts for early payment. Payment of undisputed invoices will be paid monthly provided that the invoices are received by dates provided to the winning bidder. Disputed portions of invoices will be held until the dispute is resolved. Invoices are to be submitted to:

Rosalie Majerus
Region 2000 Local Government Council
828 Main Street, 12th Floor
Lynchburg, VA 24504
Phone: 434-845-3491
rmajerus@region2000.org

III. BID SPECIFICATIONS

The Bid Specifications contained in this section is the entire scope of work, as currently determined, and becomes part of the Agreement as referenced in the Bid Form. The Radio Board reserves the right to amend, at any time prior to the submission deadline, this Invitation to Bid, including the Bid Specifications, as it deems necessary.

The member jurisdictions will provide all Radio Personalities for this effort as well as a detailed listing of radios which identifies which radios received each personality.

a. Bid details

Vendor is responsible for bringing all computers, cables and software for those portable and mobile radio models listed in **Exhibit A**.

Radio Board to provide advance access control licenses.

Radio Board will provide and advise the selected vendor on the version of software that shall be utilized in the programming effort.

Vendor is responsible for contacting and scheduling the member jurisdictions for radio reprogramming. The Radio Board will provide contact list for departments in each jurisdiction/locality/organization.

The radio types/models and estimated total number of radios to be included in this Bid is set forth in **Exhibit A**, attached.

Vendor is responsible for modifying personalities only for use with third party equipment as necessary (e.g.: remote PTT).

Vendor must utilize the member jurisdiction provided spreadsheets to validate radios being programmed. Above referenced spreadsheet will be provided to successful bidder at the time of notification of award. Vendor is required to update any and all information as necessary to include: P25 Unit ID, Name/Alias, Electronic Serial Number, Physical Serial Number, Radio Type, EMIS Number and general description of vehicle.

Vendor must understand that the portable and mobile radios are used in supporting and to the benefit of law enforcement and fire and rescue services and therefore must proceed in a manner that limits the interruption of the use of such equipment by these agencies of the member jurisdictions

Vendor will begin the programming effort within 30 days of receiving the final agreement, or at such a time that is mutually agreed upon in writing between the parties. The second-touch programming effort will be completed in its entirety within 90 days from the accepted start date, or by such a time that is mutually agreed upon in writing between the parties. Any delays, whatever the cause, which are anticipated to extend the completion deadline beyond the agreed to completion date, must be communicated to that individual named in Section 3(19) of Appendix 1: General Terms and Conditions as soon as possible, in writing, and clearly stating the cause and anticipated length of time needed to complete task.

b. Other

Radio code updates, feature encryption, encryption keys, and radio preventive maintenance are not included as part of this effort.

This bid may include the addition of radios to be programmed under the specifications listed in Section III of non-member customers of the Radio Board such as, but not limited to, the Blue Ridge Regional Jail and the Greater Lynchburg Transit Company, if authorized by the Radio Board.

IV. GENERAL TERMS AND CONDITIONS

See Appendix 1, attached.

V. GENERAL BID SUBMISSION PROVISIONS

See Appendix 2, attached.

GENERAL TERMS AND CONDITIONS

The procurement documents, including this Appendix 1 “*General Terms and Conditions*,” to this Invitation to Bid, and the response of the bidder (**the “Contractor”**) will be incorporated into a resulting contract as fully and completely as if set forth in such contract in its entirety. The following are the general conditions that will apply to this procurement done by Virginia’s Region 2000 Local Government Council (**Region 2000**), by submission of a bid, all bidders agree to these terms and conditions.

1. General Provisions

Nothing in any resulting contract shall be construed as authority for either party to make commitments which will bind the other party beyond the scope of service contained herein. This contract is subject to appropriations by Region 2000.

2. Laws of the Commonwealth

A. Any purchase order or contract resulting from this solicitation shall be governed in all respects whether as to validity, construction, performance, or otherwise by the laws of the Commonwealth of Virginia. The Contractor providing goods or services to Region 2000 under this contract assures Region 2000 that it is:

- 1.** Conforming to the provisions of the Civil Rights Act of 1964, as amended, the Virginia Fair Employment Contracting Act of 1975, as amended, and the Virginia Human Rights Act, as amended, where applicable;
- 2.** Not employing illegal alien workers or otherwise violating the provisions of the Immigration Reform and Control Act of 1986;
- 3.** Complying with federal, state and local laws and regulations applicable to the performance of the services procured; and
- 4.** Submitting the bid or proposal in full compliance with the Virginia Conflict of Interest Act.

B. In every contract of over \$10,000, the Contractor agrees during the performance of this contract that:

- 1.** The Contractor **(1)** will not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability, or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor, **(2)** will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause, and **(3)** will state that the Contractor is an equal opportunity employer in all solicitations or advertisements for employees placed by or on behalf of the Contractor under this contract. All notices, advertisements, and

solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section;

2. The Contractor will include the provisions of the foregoing subparagraph 2.(B)(1) in every subcontract or purchase order under this Contract of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor; and

- C. In every contract of over \$10,000, the Contractor agrees during the performance of this contract that:

The Contractor shall **A)** provide a drug-free workplace for its employees; **B)** post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in its workplace and specify the actions which will be taken against any employee for a violation; **C)** state in all of its solicitations or advertisements for employees that it maintains a drug-free workplace; and **D)** include the provisions of this sub-paragraph in every subcontract or purchase order of over \$10,000, so that said provisions shall be binding upon each subcontractor or vendor.

For purposes of this sub-paragraph, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with the provisions of the Virginia Public Procurement Act, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

- D. In addition to the provisions contained in sub-paragraph C. pertaining to drug-free place, Contractor shall comply with the federal Drug Free Workplace Act.
- E. Pursuant to Section 2.2-4343.1 of the Code of Virginia of 1950, in all invitations to bid, requests for proposals, contracts, and purchase orders, Region 2000 does not discriminate against faith-based organizations.

3. **Certifications**

The Contractor certifies that:

1. The bid or offer **(1)** is made without prior participation, understanding, agreement, or connection with any corporation, firm or person submitting a bid/offer for the same materials, supplies, equipment, or services with respect to the allocation of the business afforded by or resulting from the acceptance of the bid or proposal, **(2)** is in all respects fair and without collusion or fraud, and **(3)** is or is intended to be competitive and free from any collusion with any person, firm or corporation;
2. The Contractor has not offered or received any kickback from any other bidder or Contractor, supplier, manufacturer, or subcontractor in connection with the bid/offer on this solicitation. A kickback is defined as an inducement for the award of a contract,

subcontracts or order, in the form of any payment, loan, subscription, advance, deposit of money, services or anything, present or promised, unless consideration of substantially equal or greater value is exchanged. Further, no person shall demand or receive any payment, loan, subscription, advance, and deposit of money, services or anything of value in return for an agreement not to compete on a public contract;

3. The Contractor is not a party to nor has he participated in nor is obligated or otherwise bound by agreement, arrangement or other understanding with any person, firm or corporation relating to the exchange of information concerning bids, prices, terms or condition upon which the contract resulting from the acceptance of his bid proposal is to be performed;
4. The Contractor understands that collusive bidding is a violation of the Virginia Governmental Frauds Act and federal Law, and can result in fines, prison sentences, and civil damage awards and agrees to abide by all conditions of this bid; and
5. The Contractor or subcontractor has not and will not confer on any public employee having official responsibility for a procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is exchanged.

4. Warranties

Any goods or services furnished by the Contractor under the contract shall be covered by the most favorable warranties provided by the Contractor to any customer; the rights and remedies hereby provided are in addition to any and do not limit those otherwise available to Region 2000. The Contractor agrees that if such warranties are in any respect breached, the Contractor will pay to Region 2000 the full contract price agreed to by Region 2000 to be paid for the supplies, materials, equipment or services furnished under the bid.

5. Modifications, Additions or Changes

Modifications, additions or changes to these terms and conditions may not be made except in writing and agreed to by Region 2000; however, no fixed priced contract may be increased by more than twenty-five (25) percent of the amount of the contract or \$50,000 whichever is greater without the approval of Region 2000. The amount of any contract may not be increased for any purpose without adequate consideration provided to Region 2000.

6. Indemnification

The Contractor agrees to indemnify, defend and hold harmless Region 2000 and its officers, agents, and employees from any claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by the use of any materials, goods, or equipment of any kind or nature furnished by the Contractor or any services of any kind or nature provided by the Contractor, provided that such liability is not attributable to the sole negligence on the part of Region 2000 or to failure of Region 2000 to use the materials, goods, or equipment in the manner outlined by the Contractor and descriptive literature or specifications submitted with the Contractor's bid.

7. Assignment

The contract may not be assigned, sublet, or transferred without the written consent of Region 2000.

8. Default

In the case of default or breach by the Contractor or the failure of the Contractor to deliver the services in conformance with the specifications in the contract Region 2000 shall give written notice to the Contractor specifying the manner in which the contract has been breached. If Region 2000 gives such notice of breach and the Contractor has not corrected the breach within fifteen days of receipt of the written notice, Region 2000 shall have the right to immediately rescind, revoke or terminate the contract and in addition to any other remedies available at law to procure such services from other sources and hold the Contractor responsible for any and all excess cost occasioned thereby.

9. Audit

The Contractor hereby agrees to retain all books, records, and other documents relative to this contract for five years after final payment or after all other pending matters are closed, whichever is longer. Region 2000 and its authorized agents, state auditors, the grantor or provider of the funds to Region 2000 for the purpose of financing all or a portion of this project, the Comptroller of Virginia or of the United States, or any of their duly authorized representatives shall have access to any books, documents, papers and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audits, examinations, excerpts or transcriptions.

10. Ownership of Documents

Any reports, studies, photographs, negatives, or other documents prepared by Contractor in the performance of its obligations under any resulting contract shall be remitted to Region 2000 by the Contractor upon completion, termination or cancellation of this Contract. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than performance of Contractor's obligations under this contract without the prior written consent of Region 2000. Region 2000 shall own the intellectual property rights to all materials produced under this contract.

11. Required Bonds (may not be applicable to this procurement)

A. Bid Bond

The Contractor shall furnish to Region 20000 a bid bond required under Section 2.2-4336 of the Code of Virginia in the amount of five percent (5%) of the bid.

B. Payment and Performance Bonds

In order to secure its performance of the Project, and pursuant to Section 2.2-4337 of the Code of Virginia, the Contractor shall cause to be furnished separate performance and payment bonds to Region 2000 in the amount of the Contract Price. The bonds shall be from the Contractor as obligor to Region 2000 as sole obligee, provided that the bonds clearly state that no default by the Contractor shall excuse the surety from any obligations the surety has to Region 2000 under the bonds. Those to be protected under the payment bond will be intended third-party beneficiaries. The bonds shall be executed by a corporate surety or corporate sureties that are

reasonably acceptable to Region 2000, and duly authorized to do business in the Commonwealth. If a surety upon any bond furnished in connection herewith becomes insolvent, or otherwise not authorized to do business in the Commonwealth, then the Contractor shall promptly cause the replacement of the bond or cause equivalent security acceptable to Region 2000 to be furnished. The Contractor shall cooperate with Region 2000 in order to fulfill any reasonable requirements in connection with the financing for the Project with respect to the form of performance and payment bonds provided hereunder.

C. Other forms of security

In lieu of a bid, payment or performance bond, the Contractor may furnish a certified check or cash escrow in the face amount required for the respective bonds, subject to approval by Region 2000.

12. Required Payment

Pursuant to Section 2.2-4354 of the Code, the Contractor covenants and agrees to:

- a. within seven days after receipt of any amounts paid to the Contractor under the Contract, (i) pay any subcontractor for its proportionate share of the total payment received from Region 2000 attributable to the work under the Contract performed by such subcontractor, or (ii) notify Region 2000 and the subcontractor, in writing, of its intention to withhold all or a part of the subcontractor's payment and the reason therefor;
- b. provide its federal employer identification number or social security number, as applicable, before any payment is made to the Contractor under the Contract; and
- c. pay interest at the legal rate or such other rate as may be agreed to in writing by the subcontractor and Contractor on all amounts owed by the Contractor that remain unpaid after seven days following receipt by the Contractor of payment from Region 2000 for work performed by the subcontractor under the Contract, except for amounts withheld pursuant to subparagraph 12a. above.
- d. include in its contracts with any and all subcontractors the requirements of a, b, and c. above.

13. Liability Coverage

In addition to that which may be expressly stated in the procurement announcement documents prepared by Region 2000, the Contractor shall take out and maintain during the life of the Contract such bodily injury, liability and property damage liability insurance as shall protect it and Region 2000 from claims for damages for personal injury, including death, as well as from claims for property damage, which may arise from its activities under this agreement. Such insurance must be issued by a company admitted within the Commonwealth of Virginia and with at least a Best's Key Rating of at least A:V1. The Contractor shall provide Region 2000 with a certificate of insurance showing such insurance to be in force and providing that the insurer shall give Region 2000 at least 30 days' notice prior to cancellation or other termination of such insurance.

14. No Waiver

Any failure of Region 2000 to demand rigid adherence to one or more of this Agreement's provisions in the contract, on one or more occasions, shall not be construed as a waiver nor deprive Region 2000 of the right to insist upon strict compliance with the terms of this Contract. Any waiver of a term of this Contract, in whole or in part, must be in writing and signed by the party granting the waiver to be effective.

15. Termination

Region 2000 may terminate the resulting contract for its convenience upon thirty (30) days written notice to the Contractor. The Contractor shall not be paid for any service rendered or expense incurred after receipt of such notice except such fees and expenses incurred prior to the effective date of termination that are necessary for curtailment of the Contractor's work under this contract.

16. Choice of Law

To ensure uniformity of the enforcement of this Contract, and irrespective of the fact that either of the parties now is, or may become, a resident of a different state, this Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to her principles of conflicts of law.

17. Forum Selection

The parties hereby submit to the personal jurisdiction and venue of any state or federal court located within the Commonwealth of Virginia for resolution of any and all claims, causes of action or disputes arising out of or related to this Contract and agree that service by registered mail to the addresses set forth in Paragraph 19 of this Appendix shall constitute sufficient service of process for any such action. The parties further agree that any claims, causes of action or disputes arising out of, relating to or concerning this Contract shall have jurisdiction and venue only in the Circuit Court of City of Lynchburg, Virginia, or in the U.S. District Court, Western District.

18. Severability

If any provision of this Contract is held to be illegal, invalid, or unenforceable, or is found to be against public policy for any reasons, such provision shall be fully severable and this Contract shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never been part of this Contract, and the remaining provisions of this Contract shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision, or by its severance from this Contract.

19. Notices

All requests, notices and other communications required or permitted to be given under this Contract shall be in writing and delivery thereof shall be deemed to have been made when such notice shall have been either (a) duly mailed by first-class mail, postage prepaid, return receipt requested, or any comparable or superior postal or air courier service then in effect, or (b) transmitted by hand delivery, telegram, telex, telecopier or facsimile transmission, to the party entitled to receive the same at the

address indicated below or at such other address as such party shall have specified by written notice to the other party.

Notices to Region 2000 shall be sent to:

Gary Christie, Executive Director
Virginia's Region 2000 Local Government Council
828 Main Street, 12th Floor
Lynchburg, VA 24504

20. Contractual Claims Procedure

- A.** Contractual claims or disputes, whether for money or other relief, except for claims or disputes exempted by law from the procedure set forth herein, shall be submitted in writing no later than sixty days after final payment; provided, however, that Contractor shall give Region 2000 written notice of its intention to file a claim or dispute within fifteen days after the occurrence upon which the claim or dispute shall be based. Any written notice of Contractor's intention to file such a claim or dispute need not detail the amount of the claim, but shall state the facts and/or issues relating to the claim in sufficient detail to identify the claim, together with its character and scope. Whether or not Contractor files such written notice, Contractor shall proceed with the work as directed. If Contractor fails to make its claim or dispute, or fails to give notice of its intention to do so as provided herein, then such claim or dispute shall be deemed forfeited.
- B.** Region 2000, upon receipt of a detailed claim, may at any time render its decision and shall render such decision within one hundred twenty days of final payment. Each such decision rendered shall be forwarded to the Contractor by written notice.
- C.** If the Contractor disagrees with the decision of Region 2000 concerning any pending claim, the Contractor shall promptly notify Region 2000 by written notice that the Contractor is proceeding with the work under protest. Any claim not resolved, whether by failure of the Contractor to accept the decision of Region 2000 or under a written notice of Contractor's intention to file a claim or a detailed claim not acted upon by the governing body of Region 2000, shall be specifically exempt by the Contractor from payment request, whether progress or final. Pendency of claims shall not delay payment of amounts agreed due in the final payment.
- D.** The decision on contractual claims by the governing body of Region 2000 shall be final and conclusive unless the Contractor appeals within six months of the date of the final decision on the claim by instituting legal action in the appropriate circuit court.

21. Retainage

Region 2000 will pay the Contractor 95% of the total amount due and the Owner shall retain 5 percent of the amount due until final completion and acceptance of all work covered by the contract.

General Bid Submission Provisions

IMPORTANT! READ CAREFULLY BEFORE SUBMITTING A BID!

The procurement documents, including this Appendix 2 “*Bid Submission Provisions*” to this Invitation to Bid, and the response of the bidder (**the “Contractor”**) will be incorporated into a resulting contract as fully and completely as if set forth in such contract in its entirety. The following are provisions that will apply to this procurement done by Virginia’s Region 2000 Local Government Council (Region 2000), by submission of a bid, all bidders agree to these provisions.

1. A bidder may withdraw or cancel a bid at any time prior to the date set for opening. After such time, the bidder may not withdraw for a period of sixty calendar days. Any bidder may be required to clarify his bid or acknowledge by written confirmation that the minimum requirements of the bid are included in the bidder's bid.
2. Any invitation to bid, a request for proposal, any other solicitation or any and all bids or proposals may be canceled or rejected when it is determined that it is in the best interest of Region 2000 to do so. The reasons therefor shall be made a part of the contract file. Any bid which is incomplete, conditional, obscure, or which is not in conformance with the specifications may be rejected, or any such irregularities may be waived at the option of Region 2000.
3. Except in the case of an emergency affecting the public health safety or welfare, no contract shall be awarded on the basis of cost plus a percentage of cost. This paragraph shall not apply to contracts of insurance. Public contracts may be awarded on any other basis.
4. With the following exceptions procurement documents are subject to the ***Virginia Freedom of Information Act***:
 - A. Cost estimates relating to a proposed procurement transaction prepared by or for Region 2000 shall not be opened to public inspection.
 - B. Bid and proposal records shall be opened to public inspection only after award of the contract. Any bidder or bidder may be allowed to inspect the bid or proposal records prior to award unless Region 2000 decides not to accept any bids and to reopen the contract.
 - C. Trade secrets or proprietary information submitted to Region 2000 are not subject to disclosure if requested by the person submitting such information. Any such request must identify what is to be protected and state the reasons therefor.
5. Any bidder submitting a bid to Region 2000 subjects himself to the decision of the Executive Director with the advice of Region 2000 or the Region 2000 Radio Communications Board (“Board”) as to the quality of what is offered, responsiveness of the bid, responsibility of the bidder, and the qualifications of any bidder. The Executive Director with the advice of the Board, in their sole discretion will evaluate bids and in all cases the decision made shall be final. Every bidder submitting a bid agrees to abide by the

decisions of such officials as a condition precedent to the submission of the bid.

- 6.** Region 2000 does not accept the responsibility for maintaining a bid list and will not accept the responsibility for the failure of any competitor to receive a solicitation directly from Region 2000.
- 7.** Once requests for bid have been advertised, should a prospective bidder find any discrepancy in or omissions from the specifications, requests for proposal, or other contract documents, or should he be in doubt as to their meaning, he shall at once notify the specified contact person who will send written instructions to all bidders. Region 2000 will not be responsible for any oral instructions.
- 8.** The provisions of Sections 2.2-4305, 2.2-4315, 2.2-4311, 2.2-4312, 2.2-4330, 2.2-4333 through 2.2-4338, 2.2-4340, 2.2-4341, 2.2-4363, and 2.2-4367 through 2.2-4377 of the Code of Virginia of 1950 are incorporated into these conditions by reference as fully as if set forth herein.
- 9.** By submitting a bid, the bidder agrees and warrants that he has examined all the contract documents and, if appropriate, the subject of the contract and where the specifications require a given result to be produced, that the specifications are adequate, and the required results can be produced under the specifications in the contract. Omissions from the specifications shall not relieve the Offeror from the responsibility of complying with the general terms of the contract as indicated by the specifications. Once the award has been made, failure to have read all the conditions, instructions and specifications of the contract will not be a cause to alter the original contract or bid or for the Offeror to request additional compensation.
- 10.** The firm, corporate or individual name of the bidder must be signed in ink in the space provided for the signature on Page 14. In the case of a corporation the title of the officer signing must be stated, and each officer must be thereunto duly authorized. In the case of a partnership, the signature of at least one of the partners must follow the firm name using the term "member of the firm."

Second-Touch Programming
ITB - RB-2018-001

RADIO TYPES /MODELS	LOCALITIES		
	Amherst County	Bedford County	City of Lynchburg
<i>Portable Radios</i>			
5500	X		
XG15		X	X
XG25		X	
XG75	X	X	X
XL200		X	X
P5100		X	
P5400		X	
P5500		X	
P7100		X	
P7300		X	X
P5150			X
P5450			X
P7150			X
P7170			X
<i>Mobile Radios</i>			
XG25		X	
XG75	X	X	X
XG100M (UNITY)		X	X
M7100	X	X	X
M7300		X	X
Estimated Total Radios	325	1260	1000

Bid Form

Second Touch Programming of Mobile and Portable Radios
For the Region 2000 Radio Communications Board
Amherst County | Bedford County | Town of Bedford | City of Lynchburg

Bidders Offered Start Date:

Bidders Offered Completion Date:

Bid Amount per unit (USD): _____

Bidders Day Rate (USD): _____

Travel Rates (USD):

Field Manager: (USD) _____

Per Trip: _____

If additional, Per Mile: _____

Bidder Information:

Company Name: _____

Contact person: _____

Address: _____

Phone No: _____

Email Address: _____

Signed: _____, an authorized company representative.

Title/Position: _____

Printed Name: _____ Date: _____

By the signature above, (company name) _____ accepts and agrees to the terms, conditions and obligations set forth in Invitation to Bid – RB-2018-001 - Second-Touch Programming of Mobile and Portable Radios and confirms that the Bid Amount offered is for the full scope of work as described in the Section III – Bid Specifications of the Invitation to Bid and valid for ninety (90) days from January 24, 2018, that being April 24, 2018.
