

FY 17 Local Government Council Work Program

Adopted April 21, 2016



Overview

The annual Comprehensive Work Program is the basis for implementing the projects supported by the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The Work Program is organized by Regional Support Activities, Local Support Activities, and Transportation Planning efforts. The Program is revised annually and will be amended by the Council or the member governments to take advantage of regional and local opportunities to serve.

Local Government Council Staff

Administrative Staff

Gary F. Christie, Executive Director¹
Rosalie Majerus, Deputy Director
Emmie Boley, Financial Professional
Susan Cook, Administrative Assistant
Matt Perkins, Administrative Program
Coordinator

Region 2000 Services Authority

Clarke Gibson, Director

LGC Core Services Planning Staff

Kelly Hitchcock, Senior Planner
Scott Smith, Senior Planner
(Vacant), Transportation Planning
Program Coordinator
(Vacant), Project Manager (Part
Time)

Workforce Development

Ben Bowman, Director
Lori Cumbo, Operations Coordinator

Acronym Descriptions

CAER	Center for Advanced Engineering and Research
CEDS	Comprehensive Economic Development Strategy
CVMPO	Central Virginia Metropolitan Planning Organization
DEQ	Virginia Department of Environmental Quality
DHCD	Va. Department of Housing and Community Development
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
LGC	Local Government Council
TAZ	Update of Transportation Analysis Zones
TIP	Transportation Improvement Program
TMDL	Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways
UPWP	Unified Planning Work Plan
VDACS	VA Department of Agriculture and Consumer Services
VDMM	Virginia Department of Mines and Minerals
VDOT-PL	Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization
VDOT-Rural	Funds administered by VDOT used for rural transportation planning
VDRPT-FTA	Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization

Regional Support Activities (Projects involving two or more localities)

5-Year update to the Comprehensive Economic Development Strategy (CEDS)

With funding from the US Economic Development Administration and the Local Government Council, staff will develop an update to the CEDS. The update to the CEDS document will be completed by December 2016.

Additionally, efforts will be made to initiate implementation of the update.

Localities Served: Region 2000 communities
Project Leader: Scott Smith and Project Manager
Funding: EDA and LGC in-kind match

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages 220,000 tons of solid waste annually from four jurisdictions.

Discussion will begin concerning options for waste disposal beyond the current site's lifecycle. For FY 17, the construction of a new landfill cell at the Livestock Road facility is the priority. We will install a gas collection system in FY 17.

Localities Served: Lynchburg, Campbell, Appomattox and Nelson Counties
Project Leaders: Clarke Gibson, Emily Boley, and Project Manager
Funding Source: Services Authority

Coordination of Upgrades to the Region 2000 Radio Communications Board regional radio system

Staff will continue provide staff support to the Radio Board as they move to upgrade the radio system infrastructure. Region 2000 will

provide financial and administrative management services for the operations of the system.

We will provide procurement services and assistance in upgrading and maintaining tower roads and shelters. We will also provide assistance in grant research and application development and assistance as needed in the installation of the new system.

The system is moving from eleven towers to sixteen towers and from analogue to digital.

Localities Served: Bedford and Amherst County, and Lynchburg
Project Leader: Matt Perkins
Funding Source: Region 2000 Radio Board

Provide oversight management and financial services management for the Workforce Development Council and Workforce Investment Board

The LGC will continue to provide oversight program management and financial services management to the Workforce Investment Board and the Workforce Development Council.

In FY 16, the changes brought by the transition to the federal Workforce Innovation and Opportunity Act are likely to require new agreements, new policies and new operational procedures.

Localities Served: Region 2000
Project Leaders: Ben Bowman and Rosalie Majerus
Sources of Funding: Workforce Investment Act

Communications and Information

The LGC will publish an annual report, reports to localities, information sheets as appropriate and participate in monthly Partnership electronic newsletters. There will be an annual meeting with elected and appointed officials from throughout the region that will celebrate 45 years of serve to the region.

Staff will communicate with local elected officials during the year and will coordinate periodic meetings of area managers and planners.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC Dues

Water and Stormwater

Staff will continue to support the Regional Stormwater Monitoring Committee as needed, as well as regional water supply planning.

Localities Served: Region 2000 Jurisdictions
Project Leader: Project Manager
Funding Source: LGC Dues

**Rideshare/Commuter Services/Alternative Transportation:
RIDESOLUTIONS**

Staff will market a rideshare/alternative transportation program to encourage commuters to access the RIDE Solutions data base of car pool and alternative transportation in order to reduce single occupant rides to work.

Localities Served: Region 2000 jurisdictions
Project Leader: Kelly Hitchcock
Funding Source – VA Dept. of Rail and Public Transportation, LGC Dues

Analysis and Regional Input on the Transition of the Central Virginia Training Center

Amherst County and the surrounding communities have been notified that the Central Virginia Training Center will close by 2020. Because of employment and local purchasing done by the Training Center over the years, the Local Government Council look on the Training Center as a regional asset. The LGC wishes to assist Amherst County in any way practicable and to insure that the Commonwealth hears regional voices of the best use for the facility as it transitions to closure.

Localities Served: Amherst County and the Region 2000 Jurisdictions
Project Leaders: Project Manager
Funding Source: LGC Dues

Local Support Activities

Amherst County-Old Madison Heights Planning Grant

Staff will assist the County in the development of the second Old Madison Heights Planning Grant.

Locality Served: Amherst County
Project Leader: Kelly Hitchcock
Funding Source: DHCD-CDBG

Amherst Town

Staff will assist the Town in the grant administration for the Main Street Waterline Replacement Project.

Locality Served: Amherst Town
Project Leader: Scott Smith
Funding Source: Amherst Town

Appomattox County Comprehensive Plan Development

Staff will support the completion of the update of the County Comprehensive Plan for Appomattox County.

Locality Served: County of Appomattox
Project Leader:
Funding Source: County of Appomattox

Appomattox Town CDBG Construction Grant

Scott Smith will serve as the Grants Administrator for the CDBG comprehensive housing and community revitalization application in the greater Meadowlark neighborhood of the Town of Appomattox.

Localities Served: Appomattox Town
Project Leader: Scott Smith
Funding Sources: DHCD Planning Grant

Lynchburg City-Middle James River TMDL Update

Staff will provide community outreach assistance to the City and DEQ in support of the Middle James River TMDL update.

Locality Served: Lynchburg City
Project Leader: Kelly Hitchcock
Funding Sources: Lynchburg City

Pamplin City Town Sewer Expansion

Region 2000 will continue to be available to the Town of Pamplin City as they consider funding opportunities to expand the public sewer system.

Localities served: Town of Pamplin City
Project Leader: Scott Smith
Funding Sources: DHCD Planning Grant

Transportation Planning Projects

VDOT-PL

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2017 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-PL, LGC Dues

Long Range Transportation Plan Update

Staff will maintain the Central Virginia Long Range Transportation Plan Year 2040 update.

Staff support to the HB2 development process.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-PL, LGC Dues

Transportation Improvement Program (TIP)

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-PL, LGC Dues

General Technical Assistance

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO basis. Efforts will include the development of an Amherst Town wayfinding signage plan.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-PL, LGC Dues

Alternative Transportation Planning Activities

Activities for the coming year include:

- Maintaining the bike and pedestrian component of the Council website
- Grant development support
- Organizing and executing 'Bike Week' activities'
- Supporting the Lynchburg Area Greenway Alliance
- Bike/Pedestrian annual report
- VDOT Bicycle Advisory Committee participation
- Sponsoring the Alternative Transportation webinar series, and
- Related activities

Localities Served: Central Virginia MPO region

Project Leader: Kelly Hitchcock

Funding Source: VDOT – PL MPO funds, LGC Dues

Amherst Town Walkability and Main Street Traffic Calming

This effort will examine opportunities to enhance walkability throughout the Town and introduce traffic calming measures along Main Street.

Localities Served: Amherst Town

Project Leader: Project Manager

Funding Source: VDOT –PL MPO funds, LGC Dues

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leaders: Transportation Planning Program Coordinator

Funding Source and Estimated Hours: VDOT-PL, LGC Dues

VDRPT-FTA

Program Support and Administration

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2017 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2018 work program.

Localities Served: Central Virginia MPO area: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Transportation Planning Program Coordinator
Funding Source: VDRPT-FTA, LGC Dues

General Development, Technical Support and Comprehensive Planning

- #1 Assist in the review and updating of the GLTC bus route system
- #2 Provide assistance to GLTC in keeping bus stop data current in the Geographical Information System
- #3 Continue efforts to support bus stop consolidation
- #4 Support GLTC's Transit Development Plan update

Localities Served: CVMPO area: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Transportation Planning Program Coordinator
Funding Source: VDRPT-FTA, LGC Dues

CVMPO Long Range transportation Plan Update

Staff will maintain the review, explanation and update to the Central Virginia Long Range Transportation Plan in the event that a project needs to be updated.

Localities Served: CVMPO area: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Transportation Planning Program Coordinator
Funding Source: VDRPT-FTA, LGC Dues

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed.

Localities Served: CVMPO area: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Transportation Planning Program Coordinator
Funding Source: VDRPT-FTA, LGC Dues

VDOT-Rural

Rural Transportation Planning Management

This activity includes all program management and administrative responsibilities not directly attributable to specific program activities. There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-Rural, LGC Dues

Rural Transportation Planning Assistance Program – Scope of Work

This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming Rural Transportation Planning Work Program fiscal year. Any amendments or revisions to the existing scope of work is also a part of this element.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-Rural, LGC Dues

General Technical Assistance

This task allows for the assistance to localities on transportation related activities on an individual or regional basis as needed.

Localities Served: Amherst County, Bedford Town and County, Appomattox Town and County, Campbell County, and the Towns of Brookneal and Altavista

Project Leader: Transportation Planning Program Coordinator

Funding Source: VDOT-Rural, LGC Dues

Rural Long-Range Transportation Activities

Staff will the update to the Rural Long-Range Transportation Plan.

Additionally, staff will accomplish corridor and intersection safety analysis at select locations identified by the transportation technical committee in support of the Plan update.

Localities Served: All of Region 2000

Project Leader: Scott Smith

Funding Source: VDOT-Rural, LGC Dues

Alternative Transportation Program Activities

The following activities will be accomplished:

- Bicycle and Pedestrian website maintenance
- Grant assistance
- Bike Week
- Bike/Pedestrian Annual Report
- VDOT Bicycle Advisory Committee participation
- Alternative Transportation Webinar Series
- Yearly Update to the Bicycle/Pedestrian Facilities in Region 2000
- And related activities

Localities Served: All of Region 2000

Project Leader: Kelly Hitchcock

Funding Source: VDOT-Rural, LGC Dues