

FY 13 Local Government Council Work Plan



Overview

The annual Comprehensive Work Program is the basis for achieving the objectives and strategies of the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, the Central Virginia Metropolitan Planning Organization (CVMPO), local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The work program is revised annually and may be amended as deemed necessary by the Council members or the member governments that we serve.

Local Government Council Staff

Administrative Staff

Gary F. Christie, Executive Director
Rosalie Majerus, Deputy Director
Emmie Boley, Financial Professional
Susan Cook, Administrative Assistant
Marjorie Gilley, Administrative Assistant

Region 2000 Services Authority

Clarke Gibson, Director

LGC Planning Staff

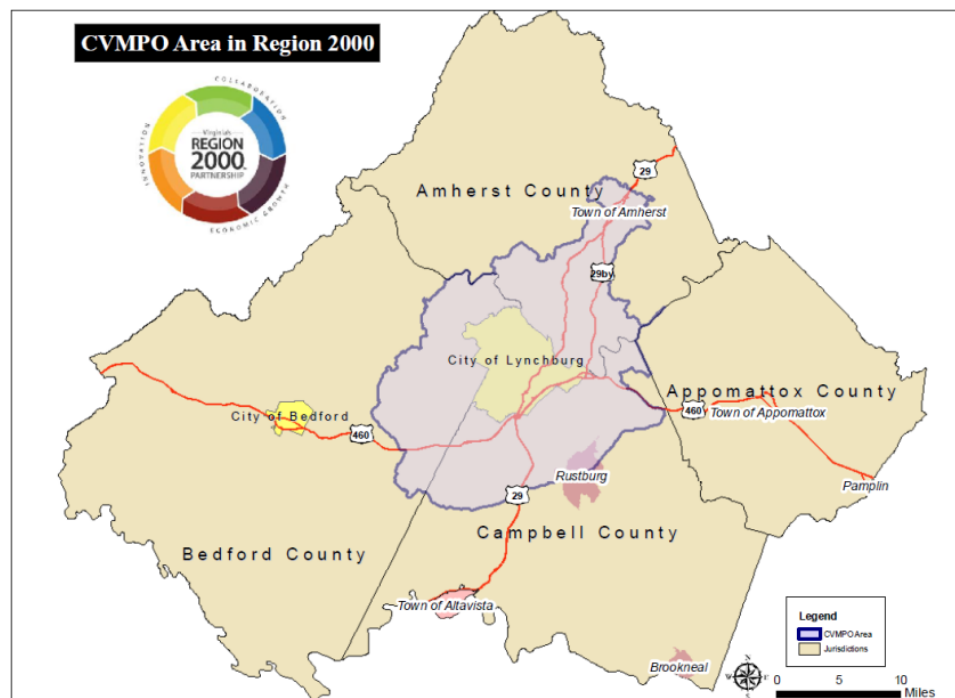
Bob White, AICP, Deputy Director
Philipp Gabathuler, GIS Coordinator
Kelly Hitchcock, Senior Planner
Grant Massie, Senior Planner (part time)
Scott Smith, Senior Planner

Workforce Development

Brian Davis, Director

Acronym Descriptions

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| CAER | Center for Advanced Engineering and Research |
| CEDS | Comprehensive Economic Development Strategy funded by the Economic Development Administration |
| CVMPO | Central Virginia Metropolitan Planning Organization |
| DEQ | Virginia Department of Environmental Quality |
| DHCD | Virginia Department of Housing and Community Development |
| FEMA | Federal Emergency Management Agency |
| FHWA | Federal Highway Administration |
| LGC | Local Government Council |
| TAZ | Update of Transportation Analysis Zones |
| TIP | Transportation Improvement Program |
| TMDL | Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways |
| UPWP | Unified Planning Work Plan |
| VDMM | Virginia Department of Mines and Minerals |
| VDOT-PL | Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization |
| VDOT-Rural | Funds administered by VDOT used for rural transportation planning |
| VDRPT-FTA | Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization |



Regional Support Activities (Projects involving two or more localities)

Application for an Economic Development District and maintenance of the Comprehensive Economic Development Strategy

Using a grant from the Economic Development Administration, staff will work with the Economic Development Council to 1) develop a structure for the maintenance and updating of the regional economic development strategy (CEDS document), 2) provide an analysis of the region's metrics as defined in the CEDS and 3) update the projects in the document as appropriate.

Staff will also work with the Local Government Council to develop a structure for an application for designation as an Economic Development District which can be utilized to seek EDA funding for economic development related projects throughout the region.

This is the first year of an 18-24 month project.

Localities Served: All of Region 2000
Project Leader: Bob White and Scott Smith
Funding: EDA and LGC in-kind match

Region 2000 Hazard Mitigation Plan

Staff will work with locality staff to complete the update of the Region 2000 Hazard Mitigation Plan. This project is in its second fiscal year.

Localities Served: All of Region 2000
Project Leader: Bob White and Philipp Gabathuler
Funding: FEMA and Localities' match

Regional Service Delivery Exploration for Library Administration and Local Government Management Services

Staff will continue to work with library directors and boards and with local government staff to explore and develop opportunities for increased regional cooperation related to library administration, human resources and purchasing.

Localities Served: Bedford, Campbell and Lynchburg
Library Project Leader: Bob White
Management Services Project Leader: Gary Christie

Funding Source: LGC Dues

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages 230,000 tons of solid waste annually from five jurisdictions. In June 2012 the Authority will move from the Lynchburg site to the Campbell County site.

The Services Authority will begin developing a long term Solid Waste Plan and recycling plan for the region. Staff will also work on a unique website for the Authority.

Localities Served: Lynchburg, Campbell, Bedford City, Appomattox and Nelson Counties

Project Leader: Clarke Gibson and Emmie Boley

Funding Source: Services Authority

Coordination of Upgrades to the Central Virginia Radio Board regional radio system

Staff will continue provide staff support to the Radio Board as they move to upgrade the radio system infrastructure and provide financial management services for the operations of the system.. We will also provide assistance in grant research and application development and assistance as needed in the installation of the new system.

Localities Served: Bedford City and County, Amherst County and Town and Lynchburg

Project Leader: Gary Christie and Susan Cook

Funding Source: Region 2000 Radio Board

Provide oversight management and financial services management for the Workforce Development Council and Workforce Investment Board

The LGC will continue to provide oversight management and financial services management to the Workforce Investment Board through staff and through the Workforce Investment Policy Board

Localities Served: Region 2000
Project Leaders: Brian Davis and Rosalie Majerus
Sources of Funding: Workforce Investment Act

Communications and Information

The LGC will publish an annual report, information sheets as appropriate and participate in monthly Partnership electronic newsletters. There will be an annual meeting with elected and appointed officials from throughout the region.

Staff will communicate with local elected officials during the year and will coordinate periodic meetings of area managers and planners.

Localities Served: Region 2000 jurisdictions
Project Leader: Gary Christie
Funding Sources – LGC Dues

Water and Stormwater

LGC staff will continue to work with local officials to identify opportunities for regional support and cooperation related to water and stormwater management.

Localities Served: Region 2000 jurisdictions
Project Leader: Bob White
Funding Source – VDEQ, Localities, LGC Dues

Rideshare/Commuter Services/Alternative Transportation

Staff will develop a marketing program for the Region 2000 area to encourage commuters to access the Roanoke Alleghany Highlands Regional Commission's data base of car pool and alternative transportation in order to reduce single occupant rides to work. Staff will also begin working with local businesses to get their financial involvement to support the VDRPT match requirement.

Localities Served: Region 2000 jurisdictions

Project Leader: Kelly Hitchcock
Funding Source – Virginia Department of Rail and Public Transportation, LGC
Dues and reserves

Food Systems and Agricultural support workshop

Staff will work with local stakeholders and the Virginia Tech Extension Service to develop the best mechanism for a dialogue on agriculture as an economic development component of Region 2000. This may involve a seminar or workshop with key stakeholders.

Localities Served: All of Region 2000
Project Leader: Gary Christie
Funding Source: Local Government Dues

Arena/Civic Center

Staff will monitor progress on discussions related to an Arena/Civic Center in the region.

Localities Served: All of Region 2000
Project Leader: Gary Christie
Funding Source: Local Government Dues

Local Support Activities

Brookneal Downtown Enhancement Grant

Downtown Brookneal is expected to be awarded a VDOT Enhancement Grant to continue downtown street and pedestrian improvements.

Localities Served: Brookneal
Project Leader: Scott Smith
Funding Sources: VDOT Enhancement Funds and local match

Old Madison Heights revitalization project

Staff will manage the project which provide housing rehabilitation improvements to a least nine substandard homes, upgrade approximately 1450 linear feet of substandard 2-inch waterlines to 8-inch waterlines, expand sanitary sewer to an

anticipated six homes currently on individual septic systems, provide road and drainage improvements within the project area, and remove two dilapidated structures and general community debris. The project will revitalize the portion of the Old Town Madison Heights community that consist of Layne and Rucker Streets, and portion of Rocky Hill and Main Streets.

Localities served: Amherst County

Project Leader: Kelly Hitchcock

Funding Sources: CDBG Construction Grant

Provide Human Resources services to the Region 2000 Partnership and Financial Management Services to the Economic Development Council

Four non-profit Region 2000 organizations contract with the Local Government Council for payroll and human resources services. The Economic Development Council also contracts with the LGC to handle accounts payable.

Organizations Served: Economic Development Council, Technology Council, Young Professionals of Central Virginia, Center for Advanced Engineering and Research.

Project Leaders: Gary Christie and Rosalie Majerus

Funding Sources: Contract payments from organizations

Transportation Planning Projects

VDOT-PL

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2013 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2014 work program.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

Long Range Transportation Plan Updates

Staff will review, explain, and update projects on the Central Virginia Long Range Transportation Plan, Year 2030 (Plan) in the event that a project needs to be updated before the five year update. This task addresses amendments to add or remove projects on the fiscally constrained portion of the Long Range Transportation Plan.

Some funding will be reserved annually to accumulate to pay for the 5 year update in 2016. Staff will review how the CEDS economic development planning process might be coordinated with the regional transportation planning process.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: VDOT-PL, LGC Dues

Transportation Improvement Program (TIP)

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Bob White and Philipp Gabathuler
Funding Source: VDOT-PL, LGC Dues

General Technical Assistance – VDOT-PL

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO basis.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Bob White
Funding Source: VDOT-PL, LGC Dues

3.02 Alternative Transportation Planning Activities

Bicycle and Pedestrian Website Expansion

The LGC website will be expanded to have a dedicated section devoted to bicycle and pedestrian activity including route and safety information. Connections will include information on Safe Routes to School activities, general bike/pedestrian activities, connection to RIDE solutions and links to additional regional alternative transportation links, such as GLTC, local bike shops, etc.

Grant Submittal

Staff will apply for grant(s) to provide funding towards bicycle and pedestrian programming to include safety, education, outreach, and direct facility development (such as bike racks, pavement markers, etc.)

Bike Week

Activities to host the Lynchburg Area Bike Week and Clean Commute Challenge.

Bike Ride Fund Raiser

Explore developing a fall or spring fund-raising event for the propose of assisting in development of bike facilities. This event will require private partners to fund and assist with event planning.

Safe Routes to School Program Support

Six City of Lynchburg elementary schools (Dearington, Linkhorne, Perrymont, R.S. Payne, T.C. Miller, and W. M Bass) have been funded by VDOT to implement their Safe Routes to School programs.

We will assist with the development of a Travel plan for at least one school in the MPO area

Region 2000 Greenway Alliance Support

Provide staff support to the Region 2000 Greenways Alliance, the alternative transportation advisory committee to the CVMPO and Local Government Council

Develop Pedestrian and Bicycle Deficiency and Improvement Priorities

We will work on a formalized process to identify priority pedestrian and bicycle needs and recommendations within the CVMPO area.

Yearly update to the Bicycle/Pedestrian Facilities in Region 2000

Maintain the regional GIS database by including all new bicycle/pedestrian facilities constructed in the region over the past year.

Localities Served: Central Virginia MPO region
Project Leader: Kelly Hitchcock
Funding Source: VDOT – PL MPO funds, LGC Dues

3.03 Region 2000 Congestion Survey

Region 2000 residents will be surveyed to understand community perspective toward traffic congestion.

Localities Served: City of Lynchburg
Project Leader: Philipp Gabathuler
Funding Source: VDOT –PL MPO funds, LGC Dues

3.04 Amherst County Comprehensive Plan – Transportation Element

Staff will create an inventory and assessment of the county's multimodal transportation system, which will include level of service and traffic counts for certain roadways. The transportation element will also compile all known future transportation projects within the county (as well as additional projects requested by the Planning Commission) and provide rough cost estimates.

Localities Served: City of Lynchburg
Project Leader: Scott Smith
Funding Source: VDOT –PL MPO funds, LGC Dues

3.05 Wards Ferry Road Corridor Study

Using a consultant, the LGC will work with City of Lynchburg officials to identify future development issues and opportunities along the Wards Ferry Road Corridor.

Localities Served: City of Lynchburg
Project Leader: Bob White
Funding Source: VDOT –PL MPO funds, LGC Dues

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg
Project Leader: Bob White
Funding Source and Estimated Hours: VDOT-PL, LGC Dues

Virginia Department of Rail and Public Transportation – Federal Transit Administration

Program Support and Administration

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2013 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2014 work program.

Localities Served: Central Virginia MPO area) Amherst Town & County, Bedford County, Campbell County, and Lynchburg)

Project Leader: Bob White

Funding Source: VDRPT-FTA, LGC Dues,

General Development, Technical Support and Comprehensive Planning

- #1 Provide support to GLTC in the fixed route realignment process planning the move to the Kemper Street site.
- #2 Provide major support in supplying GLTC's fixed route system data to Google Transit to promote ridership in the area
- #3 Provide assistance to GLTC in keeping bus stop data current in the Geographical Information System
- #4 Assist GLTC with mapping and analysis of paratransit passenger count data for planning purposes
- #5 Evaluate the goals and objectives of the Transit Development plan to assure that goals are being met in their given time frames

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Philipp Gabathuler

Funding Source: VDRPT-FTA, LGC Dues

CVMPO Long Range transportation Plan Update

Staff will maintain the review, explanation and update to the Central Virginia Long Range Transportation Plan in the event that a project needs to be updated.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source: DRPT-FTA, LGC Dues

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White and Philipp Gabathuler

Funding Source: DRPT-FTA, LGC Dues

VDOT-Rural

Rural Transportation Planning Management

This activity includes all program management and administrative responsibilities not directly attributable to specific program activities. There are two defined objectives of this task: (1) the administration of transportation planning work program activities; and (2) the completion of necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista
Project Leader: Bob White
Funding Source: VDOT-Rural, LGC Dues

Rural Transportation Planning Assistance Program – Scope of Work

This task provides for the annual preparation of the Rural Transportation Planning Assistance Program – Scope of Work for the upcoming FY-2014 Rural Transportation Planning Work Program fiscal year (i.e., July 1, 2013 to June 30, 2014). Any amendments or revisions to the existing FY 13 scope of work are also a part of this element.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista
Project Leader: Bob White
Funding Source: VDOT-Rural, LGC Dues

General Technical Assistance

This task allows for the assistance to localities on transportation related activities on an individual or regional basis as needed.

Localities Served: Amherst County, Bedford City and County, Appomattox Town and County, Campbell County, and the towns of Brookneal and Altavista
Project Leader: Bob White
Funding Source: VDOT-Rural, LGC Dues

Alternative Transportation Programs as listed in the CVMPO section above

- Bicycle and Pedestrian Website Expansion
 - Grant Submittal
 - Bike Week
 - Bike Ride Fund Raiser
- Lynchburg Area Greenway Alliance

Bike/Pedestrian Annual Report

Develop the Town of Altavista Bicycle Facility Priority Guide

Region 2000 Congestion Survey

as described in the CVMPO section

Amherst County Comprehensive Plan - Transportation Element

as described in the CVMPO section

Old Courthouse Road Corridor Study – Appomattox

Using consultant services, the LGC will develop a corridor study for Old Courthouse Road in Appomattox which will

- Identify acceptable land uses along the corridor
- Guide site plan configurations relative to overall orientation of the corridor plan
- Provide guidance on future intersection configurations and roadway needs
- Identify preferred roadway typical sections that may include sidewalks and other multimodal accommodations as envisioned by the community
- Identify future right-of-way needs for related road and multimodal accommodation improvements
- Document the vision for future streetscape through inclusion of illustrative graphics and renderings
- Provide planning level estimates of costs and a listing of priorities for future improvements.

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| Locality Served: | Appomattox Town and County |
| Project Leader: | Bob White |
| Funding Source: | VDOT Rural Funds, LGC Dues |