



FY 11 Local Government Council Work Plan

Overview

The annual Comprehensive Work Program is the basis for achieving the objectives and strategies of the Local Government Council. The Council strives to maximize its limited staff and resources by developing a comprehensive work plan based on current needs and priorities of the region.

This Work Program is a compilation of projects presented by Council members, including Managers and Administrators, the Central Virginia Metropolitan Planning Organization (CVMPO), local planners, regional partner organizations and staff. The intent is to obtain the most benefit from the least direct cost to our local government members.

The work program is revised annually and may be amended as deemed necessary by the member governments that we serve.

Local Government Council Staff

Executive Director

Gary F. Christie

Bob White, AICP, Deputy Director

Cayce Dagenhart, Senior Planner

Administrative Staff

Rosalie Majerus, Deputy Director

Kelly Hitchcock, Senior Planner

Emmie Boley, Financial Professional

Grant Massie, Senior Planner

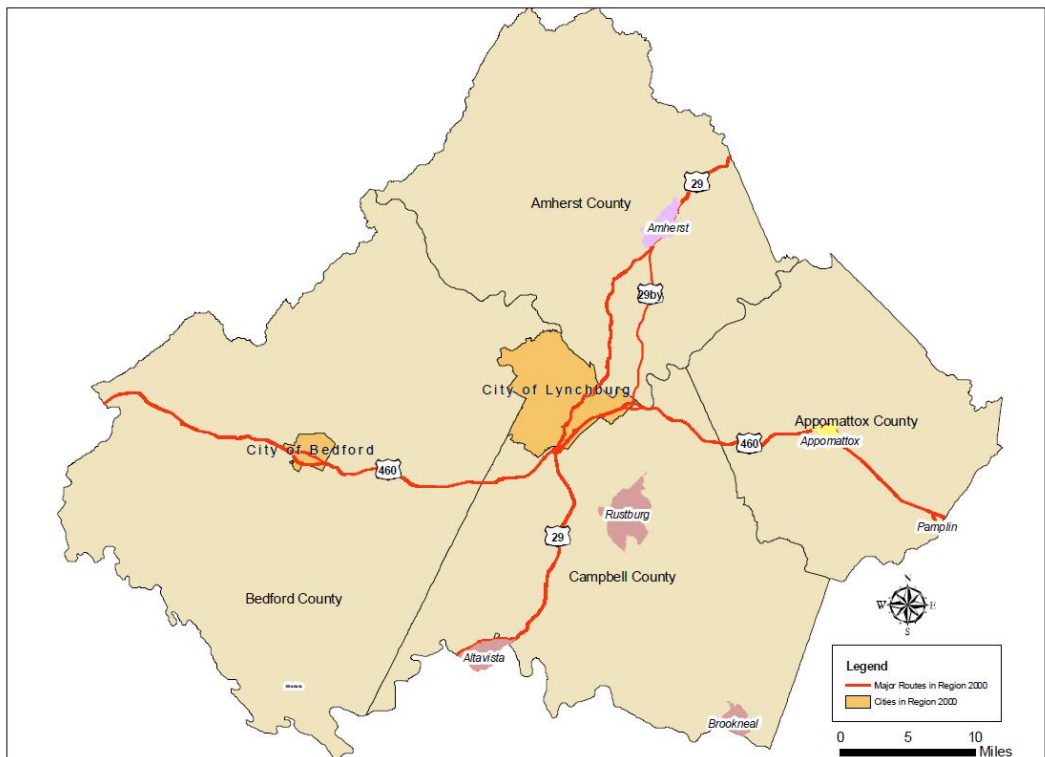
Marjorie Dunn, Administrative Assistant III

Scott Smith, Senior Planner

Planning Staff

Acronym Descriptions

<p>CAER</p> <p>CEDS</p>	<p>Center for Advanced Engineering and Research</p> <p>Comprehensive Economic Development Strategy funded by the Economic Development Administration</p>
<p>CVMPO</p>	<p>Central Virginia Metropolitan Planning Organization</p>
<p>DEQ</p>	<p>Virginia Department of Environmental Quality</p>
<p>DHCD</p> <p>Development</p>	<p>Virginia Department of Housing and Community</p>
<p>FHWA</p>	<p>Federal Highway Administration</p>
<p>TAZ</p>	<p>Update of Transportation Analysis Zones</p>
<p>TMDL</p>	<p>Total Maximum Demand Load is the recommended amount of nutrients that should not be exceeded in our streams and rivers. Like a diet for our streams a TMDL is a recommended limit to the amount of nutrients that get into our waterways</p>
<p>VDMM</p>	<p>Virginia Department of Mines and Minerals</p>
<p>VDOT-PL</p>	<p>Federal Funds administered by Virginia Department of Transportation to provide transportation planning and staff support to the Central Virginia Metropolitan Planning Organization</p>
<p>VDOT-Rural</p>	<p>Funds administered by VDOT used for rural transportation planning</p>
<p>VDRPT-FTA</p>	<p>Federal funds administered by the Virginia Department of Rail and Public Transportation to provide transit planning and staff support regarding Transit and Rail services to the Central Virginia Metropolitan Planning Organization</p>



Regional Support Activities (Projects involving two or more localities)

Development of a Regional Economic Development Strategy

Staff will work with a Steering Community of business, government and education leaders to develop a Comprehensive Economic Development Strategy for the Region. This will involve identifying and prioritizing prospective economic development projects.

Localities Served: All of Region 2000

Project Leader: Grant Massie

Funding Source and Estimated Hours: EDA - 586 hours, LGC & Region 2000 Cities and Counties – 586 hours

Regional Service Delivery Exploration for Library Administration and Local Government Management Services

Staff will work with library directors and boards and with local government staff to explore and develop opportunities for increased regional cooperation related to library administration and local government management services such as payroll, human resources and purchasing. A report will be prepared for the Local Government Council outlining potential options and cost savings/benefits.

Localities Served: All of Region 2000

Library Project Leader: Bob White

Management Services Project Leader: Gary Christie

Funding Source and Estimated Hours: LGC Dues – 304 hours

Complete the James River tributary TMDL Implementation development

Staff will complete the James River tributary implementation development which will produce a TMDL Implementation plan for the eight stream area watershed which drains into the James River at Lynchburg. The eight stream portions include: 18.43 miles of James River, 5.37 miles of Ivy Creek, 5.9 miles of Tomahawk Creek, 3.47 miles of Burton Creek, 10.55 miles of

Judith Creek, 5.45 miles Fishing Creek, 10.24 miles of Blackwater Creek, and 8.5 miles Beaver Creek.

Localities Served: Portions of Campbell, Bedford, and Amherst Counties and the entire City of Lynchburg.

Project Leader: Kelly Hitchcock

Funding Source and Estimated Hours: DEQ – 75 hours

Provide Management Services for the Region 2000 Services Authority regional solid waste disposal operations

Staff will continue to provide oversight, management, operations, human resources and financial services for the Services Authority which manages 230,000 tons of solid waste annually from five jurisdictions. During FY 11 the Authority will seek DEQ permit amendments which will begin three year process for the reopening of the Campbell Landfill. The Campbell landfill will become active as the Lynchburg landfill becomes full.

The Services Authority will begin developing a long term Solid Waste Plan and recycling plan for the region.

Localities Served: Lynchburg, Campbell, Bedford City, Appomattox and Nelson Counties

Project Leader: Clarke Gibson

Funding Source and Estimated Hours: Services Authority – 1,930 hours

Coordination of Upgrades to the Central Virginia Radio Board regional radio system

Staff will continue seeking grants to provide \$10 million in radio system infrastructure upgrades and \$5.7 million in mobiles and portable radio upgrades necessary to convert the regional radio system from analog to digital by 2015. Assistance may be requested by the Radio Board in helping transition the Radio Board to a free-standing Authority, in planning for procurement, and in bringing on additional users into the system, such as the Blue Ridge Regional Jail Authority.

Localities Served: Bedford City and County, Amherst County and Town and Lynchburg

Project Leader: Gary Christie

Funding Sources and Estimated Hours: Central Virginia Radio Board – 104 hours

Administer the Department of Mines and Minerals Energy “Smart Street Lights” Grant

The LGC, CAER, and selected jurisdictions will partner to assist a local technology firm, Innovative Wireless Technologies, to research the effectiveness of alternative street lighting when combined with the capability of the street light to send signals back to a control center.

The LGC will administer the \$200,000 VDMM grant. CAER will obtain funding to develop a control center in their facility to monitor and manage the lights. CAER will also seek funding to have a research center at a major university review and evaluate the data.

Localities Served: Altavista, Amherst Town, Appomattox Town, Bedford City, Brookneal, Lynchburg

Project Manager: Grant Massie

Sources of Funding and Estimated hours: Virginia Department of Mines and Minerals – 104 hours; City of Lynchburg – 26 hours

Provide oversight management and financial services management for the Workforce Development Program and Workforce Investment Board

The LGC will continue to provide oversight management and financial services management to the Workforce Investment Board through staff and through the Workforce Investment Policy Board

Localities Served: Region 2000

Project Leaders Gary Christie and Rosalie Majerus

Sources of Funding and Estimated Hours – Workforce Investment Act – 672 Hours

Establish a regional non-profit to access projects and funding sources not available to a political subdivision

The LGC will form a non-profit organization which will be available to apply for and manage projects and revenues that are not available to political subdivisions. It is expected that this non-

profit will be very integrated into the LGC with LGC members serving on the non-profit's board.

Localities Served: Region 2000

Project Leader: Gary Christie

Funding Sources and Estimated Hours – DHCD– 30 Hours

Communications and Information

The LGC will publish an annual report and participate in monthly Partnership electronic newsletters. There will be an annual meeting with elected and appointed officials from throughout the region in the spring. Staff will coordinate periodic meetings of area managers and planners.

Localities Served: Region 2000 jurisdictions

Project Leader: Gary Christie

Funding Sources & Estimated Hours – LGC Dues – 35 hours

Urban Transportation Projects

Administration of Transportation Programs for the Central Virginia Metropolitan Planning Organization

Plan and manage the continuing, comprehensive, and coordinated (3-C) transportation planning process. Staff will implement the Fiscal Year (FY) 2010 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration. Staff will develop a FY 2011 work program.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT-PL – 720 hours, DRPT-FTA – 328 hours, LGC Dues – 262 hours

Long Range Transportation Plan Updates

Staff will review, explain, and update projects on the Central Virginia Long Range Transportation Plan, Year 2030 (Plan) in the event that a project needs to be updated before the five year update. This task addresses amendments to add or remove projects on the fiscally constrained portion of the Long Range Transportation Plan.

We will complete Year 2035 update to the Plan, including project management, consultant contract administration, and other activities. Further, we will undertake staff transportation model training and a review of the TAZ report.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader:

Funding Source and Estimated Hours: VDOT-PL - 216 hours, LGC Dues– 54 hours

Transportation Improvement Program

Staff will monitor and make amendments to the current TIP as needed

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT-PL - 72 hours, DRPT-FTA – 64 hours, LGC Dues – 34 hours

General Technical Assistance – VDOT-PL

Staff will provide assistance to localities on transportation related activities on an individual basis or CVMPO basis, including:

- a. Providing transportation technical input and resources to the CVMPO's localities
- b. Promoting improved integration of the land use and transportation planning processes
- c. assisting with the update of local comprehensive plans to ensure land use and other elements are consistent with the statewide transportation plan and other planning documents
- d. Provide Geographic Information System (GIS) information for use with transportation projects and planning efforts.
- e. Enhance and maintain the CVMPO transportation component of the Local Government Council's website.
- f. Provide staff support for transportation related grant writing by member jurisdictions,
- g. Support VTrans (the statewide multimodal transportation plan) the Surface Transportation Plan, and Urban Development Area (UDA) study efforts.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT-PL - 480 hours, LGC Dues - 120

Safe Routes to School Program Support in Lynchburg

Staff will prepare a Safe Routes to School (SRTS) Travel Plan for the Lynchburg City School (LCS) System Elementary Schools. The city-wide travel plan will lay out a short and long-term action plan for initiating comprehensive SRTS initiatives, both

programmatic and physical improvements, to be considered over a multi-year horizon. Staff will also assist the City of Lynchburg and LCS in preparing and submitting a SRTS Program Application to VDOT in December, 2010.

Localities Served: Lynchburg

Project Leader: Kelly Hitchcock

Funding Source and Estimated Hours: PL - 560 hours, LGC Dues – 140 hours

Corridor Access Management Planning for Old Forest Road in Lynchburg

Staff will develop a corridor access management plan for Old Forest Road. This corridor is going through significant changes at this time and further development and redevelopment of the corridor is expected. A comprehensive review of the corridor, including the local policy and regulatory environment related to trip generation, access management, and safety will help insure the City maximizes the circulatory system's lifecycle.

The corridor to be examined generally begins at the Linkhorne Kroger property and will terminate at the intersection of Rt. 501 and Rt. 221. The corridor will generally extend beyond Old Forest Road to encompass streets feeding the corridor and the properties served by these streets. The plan development process will include a public involvement effort.

Localities Served: Lynchburg

Project Leader: Cayce Dagenhart

Funding Source and Estimated Hours: PL - 344 hours, Dues – 86 hours

Region 2000 Greenways, Blueways and Trails Plan Update

Staff will develop update to the Region 2000 Greenways, Blueways, and Trails Plan, previously developed and adopted by the then Region 2000 Regional Commission in 2003. The updated Region 2000 Greenways, Blueways, and Trails Plan will expand the conceptual connection corridor plan provided in the 2003 Plan by identifying more location specific connection opportunities, such as neighborhoods to schools or area parks. The updated plan will also incorporate the updated on-road bicycle connection corridors from the Region 2000 Bicycle Plan,

sidewalk inventory data, updated master plans, and potential Safe Routes to School Travel Plan connections.

This plan will be used as an integral component of long-range transportation planning and will complement the Virginia Department of Transportation Policy for Integrating Bicycle and Pedestrian Accommodations as adopted in 2004. As such, the plan will outline the process to partner with VDOT and local utility departments in development of bike/ped facilities.

Localities Served: Region 2000 Communities

Project Leader: Kelly Hitchcock

Funding Source and Estimated Hours: VDOT-PL - 988 hours, VDOT Rural – 320 hours, LGC Dues – 327 hours

Region 2000 Greenways Alliance

Provide staff support to the Region 2000 Greenways Alliance, the alternative transportation advisory committee to the CVMPO and the Local Government Council for activities within the CVMPO area.

The Alliance's mission is to facilitate the planning, education, and development of alternative transportation corridors within Region 2000.

Localities Served: Region 2000 Communities

Project Leader: Kelly Hitchcock

Funding Source and Estimated Hours: PL - 128 hours, LGC Dues – 32 hours

Timbrook Park Pedestrian Study

Staff will involve evaluating pedestrian access to Timbrook Park in Campbell County, making recommendations as appropriate to improve access to surrounding neighborhoods and businesses. Crosswalk locations and sidewalks are of particular interest.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Cayce Dagenhart

Funding Source and Estimated Hours: PL - 240 hours, LGC Dues – 60 hours

Environmental Justice

Staff will continue to engage the public and encourage public participation to provide guidance in transportation planning. Our planning process will work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT-PL - 20 hours, DRPT-FTA - 10 hours, LGC Dues – 8 hours

Virginia Department of Rail and Public Transportation Projects

General Development, Technical Support and Comprehensive Planning

#1 Long Range Transportation Plan Updates

Staff will provide assistance in creating a chapter about transit in the Long Range Transportation Plan.

#2 GLTC Operational Analysis

Staff will provide GLTC with assistance in the operational analysis required for all transit agencies receiving federal assistance. The overall objective of this effort is to analyze operational mileage, hours, and ridership and provide these numbers to the Federal Transit Administration. Region 2000 staff will evaluate the data from automatic passenger counters (APC) and provide a report to the FTA.

#3 Bus Stop Consolidation Study

Staff will provide GLTC with the planning assistance associated with conducting a bus stop consolidation study. Assessing the bus stops for low use/unsafe bus stops will lead to the increased safety and security of non-motorized users as well as promoting the overall efficiency of system operations and management.

The document will address distances between stops, usage thresholds for bench, trash can, and shelter placement, and route frequency for specified areas. The report will include best practices found from MPOs of similar size.

#4 Transit Development Plan

A Transit Development Plan (TDP) will be developed with goals and objectives listed for yearly increments. Region 2000 Staff will evaluate these goals and measures to assure that goals are being met in their given time frames.

#5 Paratransit

Staff will provide assistance with investigating the Paratransit service provided within the MPO to encourage Paratransit customers that are able to ride the regular fixed routes to do so. Region 2000 staff will conduct research and a report of best practices in the field of establishing Paratransit zones and other methods.

Localities Served: Amherst Town & County, Bedford County, Campbell County, and Lynchburg

Project Leader: Bob White

Funding Source and Estimated Hours: DRPT-FTA - 842 hours, LGC Dues – 211 hours

Rural Transportation Projects

A.1 General Technical Assistance-Long Term

This task allows for the assistance to localities on transportation related activities of a longer horizon on an individual or regional basis as needed.

This task includes, but is not limited to:

- Assist in the updating of local comprehensive plans
- Assist VDOT with developing regional consensus on priorities of highway, transit, bicycle, and pedestrian projects for consideration by the Commonwealth Transportation Board
- Assist VDOT in coordinating a local review (through the rural technical committee) of Virginia's draft Bike and Trail Map.
- Assist VDOT in the review of park and ride lots (current and proposed).
- Assist VDOT in coordinating a local review (through the rural technical committee) of data and information related to Virginia's Statewide Multimodal Freight Study.
- Complete the rural long range transportation plan; include working with the rural transportation technical committee, VDOT, and the VHB consultant team.
- Other duties as required by VDOT, FHWA, and the Council;

Localities Served: Amherst County, Appomattox County, Bedford County, Campbell County

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT- Rural 96 hours, LGC Dues – 24 hours

A.2 General Technical Assistance-Short Term

Assist localities on transportation related activities of a shorter horizon on an individual or regional basis as needed.

This task includes, but is not limited to:

- Assist in the development of Urban Development Area study efforts as requested by the Secretary of Transportation;
- Develop GIS information for use with transportation projects and planning efforts;
- Enhance and maintain of a website.
- Education, information, and referral assistance to localities on local transportation planning committees such as the 501 Coalition and local Chamber of Commerce Transportation Committees.

- Writing transportation planning grants, including enhancement and safe routes to school grants.
- Evaluate and review special situations such as major traffic generators, site plans, elderly and handicapped needs, and para-transit projects, as needed.
- Staff GIS training activities.

Localities Served: Amherst County, Appomattox County, Bedford County, Campbell County

Project Leader: Bob White

Funding Source and Estimated Hours: VDOT - Rural - 220 hours, Dues – 55 hours

Bedford City Small Area Transportation Plan

Staff will prepare a preliminary update to the *Bedford 2020 Transportation Plan* for the City of Bedford.

The update will evaluate the existing transportation system and potential future demand in the City of Bedford and recommend a set of transportation improvements that could best meet existing and future transportation infrastructure needs.

This update includes the gathering and analysis of information such as police accident reports, traffic counts, roadway geometric inventory data, bridge structural inspection reports, at-grade railroad crossing geometric data, land use and zoning data, the review of existing studies that include City of Bedford roads, the identification of roadway deficiencies and suggestions for possible solutions. (No modeling is anticipated as part of this effort.)

Jurisdiction Served: City of Bedford

Project Leader: Cayce Dagenhart

Funding Sources and estimated hours: VDOT Rural funds – 320 hours, LGC Dues 80 hours

Local Support Activities

Town of Amherst's Sidewalk expansion program

Staff will wrap up the sidewalk expansion project which is installing 5280 ft. of sidewalk and stormwater management improvements along South Main Street (US 29 Business) from the Amherst County Public Library to the Ambriar Shopping Center.

Localities Served: Town of Amherst

Project Leader: Scott Smith

Funding Sources and Estimated Hours: VDOT Enhancement Grant
– 38 hours

Appomattox County Enhancement Grant for trail development

Appomattox County has a multi-year effort to design and build a walking/biking trail to connect the Town of Appomattox and the County's recreation/industrial park. Staff has helped the county for the last several years coordinating National Park Service resources, volunteer architectural and design services and Enhancement Grant funds for engineering and construction.

Localities Served: Town and County of Appomattox

Project Leader: Kelly Hitchcock

Funding Sources and Estimated Hours: VDOT Enhancement Grant
– 45 hours

Altavista's Downtown Revitalization Grant

Downtown Altavista is undergoing a significant facelift with new streetscapes, utilities and infrastructure, 22 storefront rehabilitations and 9 upper story housing rehabilitations. A focal point called Gateway Park is part of the renovation plans.

Localities Served: Altavista

Project Leader: Scott Smith

Funding Sources and Estimated Hours – CDBG Construction Grant
– 400 hours, VDOT Enhancement Grant – 59 hours

Brookneal Downtown Revitalization Grants

Downtown Brookneal is undergoing a significant facelift with new streetscapes, utilities and infrastructure, up to 40 storefront makeovers and 8 housing unit improvements.

Localities Served: Brookneal

Project Leader: Scott Smith

Funding Sources and Estimated Hours – CDBG Construction Grant
– 400 hours

Old Towne Madison Heights revitalization project

Staff will manage the project which provide housing rehabilitation improvements to a least nine substandard homes, upgrade approximately 1450 linear feet of substandard 2-ince waterlines to 8-inch waterlines, expand sanitary sewer to an anticipated six homes currently on individual septic systems, provide road and drainage improvements within the project area, and remove two dilapidated structures and general community debris. The project will revitalize the portion of the Old Town Madison Heights community that consist of Layne and Rucker Streets, and portion of Rocky Hill and Main Streets.

Localities served: Amherst County

Project Leader: Kelly Hitchcock

Funding Sources and Estimated Hours – CDBG Construction Grant
– 100 Hours

Brookneal and Appomattox County update to portions of their comprehensive plans

LGC Staff will develop data and work with Town Council on the Town's goals and objectives to update the Town's Comprehensive Plan

Locality Served: Brookneal and Appomattox County

Project Leader: Scott Smith

Funding Sources and Estimated Hours – Brookneal and Appomattox Counties– 275 hours

Provide Human Resources services to the Region 2000 Partnership and Financial Management Services to the Economic Development Council

Four non-profit Region 2000 organizations contract with the Local Government Council for payroll and human resources services. The Economic Development Council contracts with the LGC to handle accounts payable.

Organizations Served: Economic Development Council, Technology Council, Central Virginia Young Professionals, Center for Advanced Engineering and Research.

Project Leaders: Gary Christie and Rosalie Majerus

Funding Sources and Estimated Hours: Contract payments from organizations – 133 hours

Neighborhood Stabilization Program

Four non-profits serving on low-income and housing rehabilitation were awarded \$1 million to renovate and sell eleven foreclosed houses in two targeted Lynchburg neighborhoods. October 2011 is the target completion date.

Jurisdictions Served: Lynchburg

Organizations Involved: Lynchburg Neighborhood Development Foundation, Habitat for Humanity, Lynchburg Community Action Organization, Rush Homes

Project Leader: Grant Massie

Funding Sources and Estimated Hours: CDBG Grant – 161 hours

Pamplin CDBG housing and sewer system project administration

Assist the Town of Pamplin with their work in upgrading their sewer system through a CDBG grant.

Jurisdiction Served: Pamplin

Project Leader: Kelly Hitchcock

Funding Sources and estimated hours: CDBG Grant – 185 hours